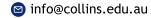


Please note that applications are required to be 18 years of age or older

| PREVIOUS COLLINS INSTITUTE OF AU | STRALIA STUDIES | | | | | |
|---|--|---------------------|------------------------------|--------------------------|--|--|
| Have you ever studied with Collins Institute of A | ustralia before? No | Yes: Please provide | your student ID number | | | |
| PERSONAL DETAILS | | | | | | |
| Title: Mr Mrs Miss | Ms Othe | er | | | | |
| First name | Middle name | | Last name | | | |
| | | | | | | |
| Gender Date of birth | Place of birth (City) | | Country of birth | | | |
| | | | | | | |
| Nationality | Passport number | | Issued date | Expiry date | | |
| | | | | | | |
| Address: • If you are currently living outside Austra | | | | | | |
| If you are already living in Australia, plea Building name | ase provide your Australian add Unit number | ress. Street number | Street name | | | |
| | | | | | | |
| City/Town/Suburb | State/Province | | Country | Postcode | | |
| | | | | | | |
| Phone | Mobile | | Email | | | |
| | | | | | | |
| VISA & OVERSEAS STUDENT HEALTH | COVER (OSHC) STATU | S | | | | |
| Do you hold a current Australia Visa? | | Do you require OSH | C cover service from us? | | | |
| No | Expiry date | No: I already ha | ave OSHC or I will provide n | ny own. | | |
| Yes: Visa type | | Provider | | Expiry date | | |
| Where will you lodge your student visa applicat | ion? | | | | | |
| Australia | | Vac: Plagea pro | vide me with the service | How many months? Months | | |
| Outside Australia | | 163. Ε16α36 μ10 | vide the with the Selvice | | | |
| Have you been refused a visa from any country any reason? | y including Australia for | | Single | Start date | | |
| No | | | | Start date | | |
| Yes: You will be asked to provide full details an | nd copies of any documents. | | Couple | | | |
| | | | | Start date | | |
| | | | Family | | | |



| 0 | +61 | 2 | 8024 | 8999 |
|---|-----|---|------|------|
| | ٠. | _ | | |

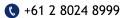


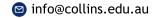


Please note that applications are required to be 18 years of age or older

| ENGLISH LANGUAGE PROF | FICIENCY | | | | | |
|---|----------------------------|----------------|---------------------------------------|--|--------------------|----------------------|
| Is English your first language? | No | Yes | Have you under within the last 2 | taken any formally-re | ecognised English | Language tests |
| Do you speak a language other the lf more than one language, indicate | • | most often. | No | . , | | |
| No: English only | | | Yes: Type of | English Language tes | its: | |
| Yes: Please specify | | | IEL | TS | | |
| How well do you speak English? | | | TOE | EFL | | |
| Very well Well | Not well | Not at all | PTE | Ē | | |
| Have you completed a degree or | = - | years where | CAE | E | | |
| the sole language of was instruct | ion in English? | | Oth | ner: | | |
| Yes: Please state degree and | Institution below; | | Date of test | | Score | |
| | | | | | | |
| | | | Please attach ce | ertified copies of docu | ments of your En | glish proficiency. |
| EDUCATION BACKGROUND | | | | | | |
| | | | | | | |
| Have you completed at least four you to the Australian Record of School | | | What is your hig (tick one box onl | ghest COMPLETED sch ly) | nool level | |
| No: Are you still attending sec | condary school? | | Year 12 or e | equivalent | Year 9 or | equivalent |
| No Yes: Expect | ted year of completion | | Year 11 or e | equivalent | Year 8 or | below |
| Yes: In which YEAR did you co | emplete that school level? | | Year 10 or e | equivalent | Never atte | ended school |
| PREVIOUS QUALIFICATION | S | | | | | |
| Have you SUCCESSFULLY complete | ed any of the following qu | ualifications? | - | qualifications or work completion. (Attach re | • | • |
| Yes: Tick ANY applicable boxe | es (you may indicate more | e than one) | | | | Year: |
| Bachelor Degree or I | Higher Degree | | | | | Year: |
| Advanced Diploma o | or Associate Degree | | | | | Year: |
| Diploma (or Associat | te Diploma) | | | pply for course credit | | |
| Certificate IV (or Adv | anced Certificate/Technic | cian) | and statements Recognition) or o | of attainment issued l credit transfer? | by another Austral | ian RTO (National |
| Certificate III (or Trac | de Certificate) | | No Yes | s: Certified copies of tr and RPL/RCC & Cre | | |
| Certificate II | | | | attached to this app | | acon form are |
| Certificate other than | n these | | Do you wish to ap | pply for course credit t | hrough Recognitio | n of Prior Learning? |
| | | | No Yes | s: You will be contacte | ed to discuss this | further. |





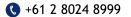




Please note that applications are required to be 18 years of age or older

| ABORIGINAL AND TORRES STRAIT ISLA | ANDER STATUS | | | | |
|---|-----------------------|--|----------------------------|-------------------|--|
| Are you of Aboriginal or Torres Strait Islander orig | in? | No Yes: Please spe | cify | | |
| UNIQUE STUDENT IDENTIFIER (USI) COI | LLECTION | | | | |
| Have you registered your USI number? No: Please go to www.usi.gov.au/students/ to and provide your USI to Collins Institute of | | Please pro Yes: | vide your USI number | | |
| soon as possible. | n madrana Gradios do | | | | |
| DISABILITY DETAILS | | | | | |
| Do you consider yourself to have a disability, impondition? | pairment or long-term | m Do you request for any special needs/supports? | | | |
| No | | No | | | |
| Yes: Please indicate the area of disability, im condition. (Tick as many as apply) | pairment or long-term | Yes: Please spe | ecify | | |
| Visual Chronic illness | Learning | | | | |
| Hearing Mental illness | Intellectual | | | | |
| Physical Acquired brain inju | ıry | | | | |
| Other: | | | | | |
| SERVICES | | | | | |
| SLITTIOLS | | | | | |
| Homestay | da ka awanda | Airport Pickup and | | - vavy place of | |
| Would you like Collins Institute of Australia Colleg homestay for you? | ge to arrange | accommodation? | up from Sydney Airport t | o your place of | |
| No | | No | | | |
| Yes: Accommodation Placement Fee – availab | ble upon request. | Yes: Airport Pick | к Up Service Fee – availal | ble upon request. | |
| NEXT OF KIN / EMERGENCY CONTACT | | | | | |
| First name | Last name | | Relationship | | |
| | | | | | |
| Building name | Unit number | Street number | Street name | | |
| | | | | | |
| City/Town/Suburb | State/Province | | Country | Postcode | |
| | | | | | |
| Phone | Mobile | | Email | | |
| | | | | | |









Please note that applications are required to be 18 years of age or older

SELECT YOUR COURSE

| ENGLISH Delivered in association with Victory Institute RTO 91161 General English CRICOS Code: 098554M | PRICOS 02678D | |
|--|--------------------------------|--|
| Start Date: Class start is every Monday | No. of weeks: Maximum 60 weeks | |

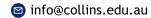
| BUSINESS COURSE | Year | JAN | FEB | APR | MAY | JUL | AUG | ост | NOV |
|--|------|-----|-----|-----|-----|-----|-----|-----|-----|
| BSB40120 Certificate IV in Business (Leadership) | 2025 | 06 | 10 | 07 | 12 | 07 | 11 | 06 | 10 |
| CRICOS Code: 105982F Course Duration: 52 weeks | 2026 | 05 | 09 | 06 | 11 | 06 | 10 | 05 | 09 |
| | 2027 | 04 | 08 | 05 | 10 | 05 | 09 | 04 | 08 |
| | | | | | | | | | |

| ADERSHIP AND MANAGEMENT COURSE | Year | JAN | FEB | APR | MAY | JUL | AUG | OCT | NOV |
|---|------|-----|-----|-----|-----|-----|-----|-----|-----|
| BSB50420 Diploma of Leadership and Management | 2025 | 06 | | 07 | | 07 | 11 | 06 | 10 |
| CRICOS Code: 104327A Course Duration: 104 weeks | 2026 | 05 | | 06 | | 06 | 10 | 05 | 0 |
| | 2027 | 04 | | 05 | | 05 | 09 | 04 | 0 |
| | Year | JAN | FEB | APR | MAY | JUL | AUG | ОСТ | NO |
| BSB60420 Advanced Diploma of Leadership and | 2025 | 06 | | 07 | | 07 | 11 | 06 | |
| Management | 2026 | 05 | | 06 | | 06 | 10 | 05 | |
| CRICOS Code: 105981G Course Duration: 104 weeks | | | | | | | | | |

| | Year | JAN | FEB | APR | MAY | JUL | AUG | OCT | NO |
|--|------|-----|-----|-----|-----|-----|-----|-----|----|
| BSB40820 Certificate IV in Marketing and Communication | 2025 | 06 | 10 | 07 | 12 | 07 | 11 | 06 | 1 |
| CRICOS Code: 117659G Course Duration: 52 weeks | 2026 | 05 | 09 | 06 | 11 | 06 | 10 | 05 | (|
| | 2027 | 04 | 08 | 05 | 10 | 05 | 09 | 04 | C |
| | Year | JAN | FEB | APR | MAY | JUL | AUG | ОСТ | NO |
| BSB50620 Diploma of Marketing and Communication | 2025 | 06 | 10 | 07 | 12 | 07 | 11 | 06 | 1 |
| CRICOS Code: 117660C Course Duration: 78 weeks | 2026 | 05 | 09 | 06 | 11 | 06 | 10 | 05 | (|
| | 2027 | 04 | 08 | 05 | 10 | 05 | 09 | 04 | (|
| | Year | JAN | FEB | APR | MAY | JUL | AUG | ОСТ | NO |
| BSB60520 Advanced Diploma of Marketing and | 2025 | 06 | 10 | 07 | 12 | 07 | 11 | 06 | 1 |
| Communication | 2026 | 05 | 09 | 06 | 11 | 06 | 10 | 05 | (|
| CRICOS Code: 117661B Course Duration: 78 weeks | 2027 | 04 | 08 | 05 | 10 | 05 | 09 | 04 | (|



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TERMS AND CONDITIONS - INTERNATIONAL STUDENTS

Please note that applications are required to be 18 years of age or older

REFUND POLICY

Our refund policy is included in the Letter of Offer and Student Agreement that you are required to sign prior to commencement of your course to indicate acceptance of the offer of enrolment and the terms and conditions specified.

The following tuition and non-tuition fees are not refundable under any circumstances, including visa rejection:

- Enrolment application fee: \$200 (required to process your application)
- · Airport pick-up service fee
- Homestay accommodation placement fee

Homestay accommodation

The homestay accommodation placement fee is available upon request and non-refundable. All homestay accommodation fees must be paid to the agent unless otherwise advised by the agent. Requests for refunds of homestay accommodation fees must be made to the agent. Collins Institute of Australia does not guarantee or refund any homestay accommodation fees.

If you use an education agent and that agent charges their own fees to students (in addition to Collins Institute of Australia's tuition and non-tuition fees), those fees remain the responsibility of the agent. Collins Institute of Australia is not responsible for the agent's own fees and does not protect or refund those fees under any circumstances.

Students who wish to seek a refund or have the amount they owe on their fees reduced must apply to Collins Institute of Australia using the Refund Application Form. If your refund is approved, you can have it paid to you or you can nominate another trusted person to receive the money if you prefer. You are asked to specify the recipient (yourself or someone else) and provide the recipient's contact and bank details on the Refund Application Form.

Collins Institute of Australia will:

- Assess your request fairly and in accordance with the Fees and Refunds Policy and Procedures.
- Issue you with the decision in writing, using the Notice of Refund Decision letter within 10 working days of receipt of the Refund Application Form.
- If the refund was approved, detail how the refund was calculated and issue the refund within 10 working days of providing the outcome to the
- If the refund was not approved, explain the reason for the decision and your right to lodge an appeal of the decision within 20 working days of the date of the Notice of Refund Decision letter, in accordance with Collins Institute of Australia's Complaints and Appeals Policy and Procedures.
- Require you to accept the decision in writing and give you a copy of the decision for your records.
- Maintain our records of the decision, the acceptance and any refunds paid to you for at least 2 years after you ceases to be an accepted student.

Refund prior to course commencement

- 100% refund where student is refused a visa.
- 100% refund where Collins Institute of Australia cancels the course prior to commencement.
- 80% refund where a student withdraws 29 days or more before course commencement.
- 0% refund where a student withdraws less than 28 days before the course commencement.

Refund after course commencement

- A full refund will be paid in the event of Collins Institute of Australia default.
- If a student is refused a visa but has already commenced their course, non-tuition fees will not be refunded. However,
 - ♦ For ELICOS course, tuition fees will be refunded from the day of the student default as per Section 7 of the ESOS Act (Calculation of Refund) Specification 2014. The student will be refunded the weekly tuition fees multiplied by the number of weeks the student is in default.
 - ♦ For VET course, fees will not be refunded

Other circumstances where no refund (0%) will be provided

- If a student is refused a visa and the reason for the refusal is:
 - ♦ Did not start the course at the location on the agreed starting day or;
 - ♦ Withdraws from the course at that location or:
- \Diamond Did not pay the tuition and non-tuition fees due.
- Collins Institute of Australia terminates a student's enrolment because of a failure to comply with Collins Institute of Australia's policies, unsatisfactory academic progress or attendance.
- If a student is in breach of their student visa conditions.
- If a student has supplied incorrect, false or misleading information.

Collins Institute of Australia may consider written requests for refunds due to compassionate and compelling circumstances as indicated above and may increase the refund amount.

Outcomes of refund decisions

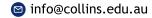
Within 10 working days of receipt of your completed Refund Application Form, Collins Institute of Australia will review the application and supporting documents, and issue you with a Notice of Refund Decision that will explain: Whether or not the refund was approved.

- If it was approved, the amount of the refund and a detailed explanation of how the refund was calculated.
- If it was not approved, the reasons for the refusal and your right to appeal the decision in accordance with Collins Institute of Australia's Complaints and Appeals Policy and Procedures.
- If the refund was approved, Collins Institute of Australia will Issue therefund or adjustment notice within 10 working days of providing the outcome to the students.

You are responsible for keeping a copy of the signed Enrolment Application Form and the Letter of Offer and Written Agreement, as well as receipts of any payments for tuition fees or non-tuition fees.



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WRITTEN AGREEMENT - INTERNATIONAL STUDENTS

Please note that applications are required to be 18 years of age or older

In signing this Enrolment Application Form, you agree:

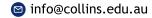
- That the information you have provided on this form is true, correct and complete.
- That you have been provided with appropriate and sufficient information to make an informed decision about your enrolment in this course.
- That you have read and understood Collins Institute of Australia's Privacy Policy.
- Information concerning students, including information submitted on the Enrolment Application Form may be shared among Collins Institute of Australia the Commonwealth, the Australian Government and designated authorities, and, if relevant, the Tuition Protection Service (TPS) and the ESOS Assurance Fund Manager This information includes personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of a student visa condition.
- The information may be disclosed to the National Centre for Vocational Education Research (NCVER) and/or other authorised agencies and departments. In certain circumstances information collected during your enrolment can be disclosed without your consent where authorised or required by law, as described above.
- The provision of this information is necessary for both enrolment and re-enrolment. Information provided will be held securely and disposed of securely when no longer needed. You may access your personal information by contacting Collins Institute of Australia.
- For VET applicants only, that you have read and understood Collins Institute of Australia's Student Handbook.
- That you have been provided with detailed information about the tuition fees and non-tuition fees associated with your course enrolment including information on all tuition fees and non - tuition fees, payment terms, and the applicable Refund Policy.
- That you have the financial capacity to meet all tuition fees and non tuition fees, and agree to pay them as they become due.
- To provide Collins Institute of Australia with current and accurate contact details and notify Collins Institute of Australia within 7 days if anything changes.
- To be bound by Collins Institute of Australia's Student Code of Conduct and other student policies and procedures, as well as National and State legislation and regulations including any variations that are made from time to time.
- That you have included certified documents to meet the conditions of your offer (if applicable).

"This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies."

| STUDENT DECLARATION | |
|---|---|
| I certify that all information I have provided on this form is true and correct | xt. |
| Printed name | Signature |
| | |
| Date | |
| | |
| | |
| A OFFICE A DATION | |
| AGENT DECLARATION | |
| | all responsibility for verifying any of the information provided in this application astralia may take action under that agreement, including the cancellation of the e of Conduct. |
| AGENT DETAILS (if applicable) | |
| Name | Signature |
| | |
| Contact details | |
| | |
| | |
| Date | |
| | |



(+61 2 8024 8999





ENROLMENT APPLICATION FORM - INTERNATIONAL STUDENTS

Please note that applications are required to be 18 years of age or older

FINANCIAL FUND

Do you have access to sufficient funds to support you and your dependants (if any) for the total period of your stay in Australia to ensure that you meet course progress? This includes tuition fees, travel costs, living costs as outlined on the Department of Home Affairs website: https://www.immi.homeaffairs.gov.au/

Please indicate your source of funding:

| Self-Funded | Parent | Relative | Bank Loan | Employer | Scholarshir |
|-------------|--------|----------|-----------|----------|-------------|

| Evnance | Day Daysan | Associat Descripted in AUD | Yes No | se fund? | |
|------------------------------|---|---|--------|----------|-----|
| Expenses | Per Person | Amount Required in AUD | Yes | No | N/A |
| | | \$2,000 (anywhere else) or | | | |
| | If applying outside Australia | \$2,000 (anywhere else) or \$2,500 (East or Southern Africa) or \$3,000 (West Africa) \$1,000 (anywhere else) or \$1,500 (Africa) Course Fees for one academic year \$13,502 per year for each child \$29,710 per year \$10,394 per year \$4,449 Visa length cover, approx. \$41/month Visa length cover, approx. \$231/month Visa length cover, approx. \$416/month mily \$87,856 | | | |
| Travel | | | | | |
| | | | | | |
| | if applying in Australia | \$1,500 (Africa) | - | | |
| - | Applicant | \$2,000 (anywhere else) or \$2,500 (East or Southern Africa) or \$3,000 (West Africa) \$1,000 (anywhere else) or \$1,500 (Africa) Course Fees for one academic year \$13,502 per year for each child \$29,710 per year \$10,394 per year \$4,449 Visa length cover, approx. \$41/month Visa length cover, approx. \$231/month Visa length cover, approx. \$416/month | | | |
| Tuition | School-age-children aged 5 -18 | | | | |
| | Applicant | \$29,710 per year | | | |
| Living | If applying outside Australia \$2,500 (East or Southern Africa) or \$3,000 (West Africa) \$1,000 (anywhere else) or \$1,500 (Africa) Applicant Course Fees for one academic year School-age-children aged 5 -18 \$13,502 per year for each child Applicant \$29,710 per year Partner Each Child \$4,449 Single Visa length cover, approx. \$41/month Visa length cover, approx. \$231/mont Family If there is no member of the family \$87,856 | | | | |
| | Each Child | \$4,449 | | | |
| | Single | Visa length cover, approx. \$41/month | | | |
| Overseas Health Cover (OSHC) | Couple (No Children) | Visa length cover, approx. \$231/month | | | |
| | Family | Visa length cover, approx. \$416/month | | | |
| Daniel Americal Income | If there is no member of the family | \$87,856 | | | |
| Personal Annual Income | Where there is a member of the family unit | \$102,500 | | | |

GENUINE TEMPORARY ENTRANT (GTE) ASSESSMENT

About this section:

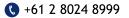
This section helps Collins Institute of Australia assess whether you meet the Australian Government's Genuine Temporary Entrant (GTE) Criteria. It is important that the section is correctly completed and that all required documentation is attached.

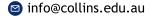
See www.homeaffairs.gov.au/StudyinginAustralia/Documents/direction-no-69.pdf (If the space provided below is not enough please provide your answers on a separate sheet)

| • | ' ' | | 0 , | ' | - | , | |
|---|---------------------|-----------------|-------------|----------|--------|---|--|
| | | | | | | | |
| 1 | How did you find ou | it about Collin | e Inctituta | of Aucti | ralia? | | |
| | | | | | | | |

| 2. Now that you mild out about boning institute of Australia. | | | | | | | | | |
|---|--------|--|--|--|--|--|--|--|--|
| Agent | Other: | | | | | | | | |
| 2. What are the reasons for choosing to undertake selected course(s)? | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |









Please note that applications are required to be 18 years of age or older

| 3. Please explai | n how the course you ha | ve chosen will benefi t to | your future plan. | | | |
|------------------|----------------------------|-----------------------------|-------------------------------|-------------------------|----------------------|---------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 4. What are the | reasons for choosing Col | lins Institute of Australia | over other providers in Aus | stralia? | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 5. What are the | reasons for choosing to | study in Australia rather | than in your home country? | • | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 6. How many ye | ars since you last studied | d? If there is a gap in you | ır studies, please explain wl | hat you have been do | ing during this gap. | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 7. Have you pre | viously studied any cours | es in Australia? | No Yes: Plea | se list the unit outcor | ne | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 8. Relationship | status: | | | | | |
| | | | | | | |
| Single | Engaged | De Facto | Separated | Divorced | Widowed | Married |
| O. Do vey have | any dan and anta 0 | | | | | |
| 9. Do you nave a | any dependants? | | 1 | | | |
| No | Yes: How many? | | Will any dependants: | Travel to Australia | ı | |
| | | | | Remain at home | | |
| | | | | | | |
| 10. Have you or | your dependants had an | y previous visa refusals? | No Yes: Plea | se provide the reasor | IS | |
| | | | | | | |
| | | | | | | |